

TUITION AGREEMENT

2018-2019 ACADEMIC YEAR

**COMPLETE BOTH SIDES
AND RETURN BY
MAY 09, 2018**

(CONTACT INFORMATION)

Student Name _____ Student Number _____

Parent (Guardian) Name _____

Address _____

Telephone # (home) _____ (cell) _____

TUITION PAYMENT PLAN

Check one of the following tuition payment options. Statements will be mailed accordingly on June 13, 2018.

- Option 1: One payment of \$13,975.00 due July 2, 2018.
- Option 2: Three equal payments of \$4,725.00 to be paid on July 2, 2018, November 1, 2018 and February 1, 2019. The total tuition under this option is \$14,175.00.
- Option 3: Ten monthly payments of \$1,437.50 each, beginning July 2018 and concluding April 2019. The total tuition under this option is \$14,375.00. Payments under this option must be made through ACH payments coming out of your account on either the 5th or 20th of each month. (Complete the enclosed Automatic Tuition Payment Agreement and return with a \$50.00 processing fee). Fees will be billed separately and due July 2, 2018.

***Note:** The tuition amounts listed above do not include technology, freshman PE uniform or senior graduation fees. These items will be billed separately and due July 2, 2018. Any financial aid awarded will be deducted from the tuition listed above, and the balance will be due in accordance with the option chosen. If, subsequent to signing this agreement, you pay according to an option other than the one you have chosen, you will be responsible for the tuition rate according to the actual payment schedule chosen.

COLLECTION AND REFUND POLICIES

Tuition is due according to the payment plan selected above. Past due tuition accounts will be assessed a 1% late fee each month. Tuition payments under either option 1 or option 2 may be made in cash or by personal check and mailed or otherwise delivered to the Business Office. Make all checks payable to Saint Xavier High School. Tuition payments made under Option 3 will be automatically deducted on a monthly basis from your checking or savings account. (Please complete the enclosed Automatic Tuition Payment Agreement).

The school reserves the right to request payment in cash or a certified check when payment is being made on a delinquent account and/or if the school receives a personal check that does not clear the bank. A student with a delinquent tuition account is not entitled to attend classes, sit for semester and final examinations or participate in school related activities. Accordingly, the school cannot issue a report card, transcript or diploma until course work is completed when the delinquent tuition is paid. All tuition charges also must be paid and up to date if a student wishes to receive a class ring or attend the senior prom.

Should a student leave St. X for any reason, you will be responsible for tuition according to the following:

- 25% from first day of school through September 30th,
- 50% from October 1st through November 30th,
- 75% from December 1st through January 31st,
- Responsible for 100% of tuition after January 31st.

OVER – PLEASE COMPLETE OTHER SIDE

PARENT/STUDENT AGREEMENT

We (I) understand that, as a private Catholic school, Saint Xavier High School is extending the privilege of its formational and educational programs to our (my) son (ward). In signing this Tuition Agreement, we (I) agree and our (my) son agrees that he will comply with the philosophy, the values, the codes and regulations expected of all students at Saint Xavier High School as found in the Student/Parent Handbook. We (I) further recognize the right of the school to exclude at any time a student whose attitude, behavior or academic performance does not reflect the expectations outlined in the Student/Parent Handbook. We, (I) approve and endorse this Tuition Agreement for our (my) son (ward) and in consideration of his enrollment as a student at Saint Xavier High School, we (I) hereby guarantee to Saint Xavier High School the payment of his tuition and fees and such other expenses as he may incur in his account with the school. We (I) agree to payment of his tuition and fees and such other expenses as he may incur in his account with the school. We (I) agree to pay interest on past due amounts equal to 1% per month or the maximum interest rate permitted by applicable law, whichever is less. If any particular billing is not paid when due, we (I) agree to pay in addition to the foregoing: all collection costs relating to this account if referred for collection, or if suit is brought to collect this account, we (I) agree to pay all court costs and reasonable attorney's fees. We (I) further recognize the right of the school, in accordance with its financial policies as contained in the Student/Parent Handbook and promulgated by the Board of Directors, to exclude our (my) son from classes if his account is not current and to withhold final exams, grade reports, and/or transcripts of a student whose account is not paid.

_____ **Responsible for _____ % of tuition**
Signature of Father/Male Guardian

Printed Name _____ Date _____

Billing Address _____

Phone Number _____ Cell _____

_____ **Responsible for _____ % of tuition**
Signature of Mother/Female Guardian

Printed Name _____ Date _____

Billing Address _____

Phone Number _____ Cell _____

IF TUITION IS SHARED, EACH RESPONSIBLE PARTY MUST COMPLETE A TUITION AGREEMENT.

THIS AGREEMENT MUST BE RETURNED TO THE BUSINESS OFFICE NO LATER THAN MAY 09, 2018



STUDENT/PARENT PHONE DIRECTORY PERMISSION FORM

Saint Xavier High School will post on Rediker portals a directory listing each student's name, his parents, their home address and telephone number. **You must complete the information below providing us the phone number(s) and address you want listed. Failure to complete and return the form below, including your signature, will result in your name not being included in the directory.**

By signing the appropriate line below you are giving Saint Xavier High School permission to list your contact information in the student/parent phone directory.

Please list the contact information you would like to have published or simply sign the appropriate line below to indicate that you do not want to be listed. **PLEASE REMEMBER DUE TO SPACE LIMITATIONS WE CANNOT PUBLISH MORE THAN TWO (2) PHONE NUMBERS PER HOUSEHOLD.**

Please note: If a student's parents live separately, share legal custody and both want to be listed in the directory, each needs to complete and sign a form.

Student Name _____ Student Number _____

Parent Name(s) _____

Home Address _____

Phone Number _____ Cell _____

YES – I, _____, give Saint Xavier High School permission to publish my son's name as well as my name/contact information (Signature of Parent or Legal Guardian) in the Student/Parent Directory.

DATE: _____

NO – I, _____, do NOT give Saint Xavier High School permission to publish my son's name or any name/contact information (Signature of Parent or Legal Guardian) in the Student/Parent Directory.

DATE: _____